

# **Performing Arts Center Board Minutes 04/05/2011**

SIMSBURY PERFORMING ARTS CENTER BOARD  
SPECIAL MEETING  
APRIL 5, 2011

## **I. CALL TO ORDER**

Dave Ryan called the meeting to order at 7:30 a.m. In addition to Mr. Ryan, Board members Leo Collins, Janet Goman, Ferg Jansen, and Greg Piecuch were present. Also in attendance were Tom Vincent, Venue Manager, Gerry Toner, Director of Parks & Recreation, Tom Cooke, Director of Administrative Services, and Nick Buccarella

## **II. REVIEW AND APPROVAL OF MINUTES**

Mr. Jansen moved to approve the minutes of the March 2, 2011, meeting. Mrs. Goman seconded the motion. The motion passed unanimously.

Mrs. Goman moved to approve the minutes of the March 24, 2011, meeting. Mr. Jansen seconded the motion. The motion passed unanimously.

Without objection, the Board passed Agenda Item # 3 temporarily.

## **IV. CONSIDERATION OF REQUESTS TO USE THE PAC FACILITY**

The Board reviewed and discussed a proposal by the Paw Meadow Dog Park Committee to use the parking area behind the band shell for a fundraiser on May 15, 2011 from 1:00–4:00 p.m.

Mrs. Goman moved to inform the Board of Selectmen that the proposal by the Paw Meadow Dog Park Committee to use the parking area behind the band shell for a fundraiser on May 15, 2011: (a) does not propose to use the Performing Arts Center; and (b) that the date does not conflict with any other scheduled event. Mr. Jansen seconded the motion. The motion passed unanimously.

The Board reviewed and discussed a proposal by the Girl Scouts Troop 66196 to use Iron Horse Boulevard on May 14, 2011 from 10 AM to noon to hold a Homeless Awareness Walk as a part of their Silver Award effort.

Mr. Collins moved to inform the Board of Selectmen that the proposal by the Girl Scouts to use Iron horse Boulevard for a Homeless Awareness Walk on May 14, 2011 from 10 Am to noon: (a) does not propose to use the Performing Arts Center; and (b) that the date does not conflict with any other scheduled event. Mr. Jansen seconded the motion. The motion passed unanimously.

### III. DISCUSSION AND POSSIBLE ACTION ON RFP RESPONSES FOR A BEER AND WINE VENDOR

The Board reviewed and discussed the two proposals received in response to the RFP for a beer and wine vendor. The proposals were from Tower Ridge Country Club and The Iron Frog Tavern. Mr. Jansen recused himself from this agenda item.

Mr. Piecuch moved to recommend that the Board of Selectmen negotiate a contract with Tower Ridge Country Club for the sale of beer and wine at the Performing Arts Center on the terms set forth in its Proposal dated March 22, 2011, and that such contract be contingent upon Tower Ridge Country Club obtaining all necessary permits from local and state authorities. Mr. Collins

seconded the motion. The motion passed unanimously.

## V. REACH FOUNDATION CONCERT PROPOSAL

Mr. Vincent presented a terms sheet form containing the proposal by the REACH Foundation to hold a charity event and concert on Sunday, July 3, 2011, from 12:00–10:00 p.m. Matt Mazzochi was present on behalf of the REACH Foundation. The Board reviewed and discussed the proposal. It was noted that there is a Symphony concert scheduled for July 1, and that there may be a cost incurred to hold a concert on July 3. It was also noted that the traffic impacts of the proposed motorcycle ride will need to be coordinated with, and approved by, the Police Department. The Board reiterated its policy that the Town's contracted vendor must have exclusive control over the sale, service and distribution beer and wine during non-BYOB events.

Mr. Piecuch moved to recommend that the Board of Selectmen approve the proposal by the REACH Foundation to hold a charity event and concert on Sunday, July 3, 2011, on the following terms and conditions:

- a. The REACH Foundation shall pay a license fee in the amount of \$10,000.00, half of which shall be paid at the time of execution of a license agreement;
- b. The REACH Foundation shall pay a facility fee in the amount of \$2.00 per ticket sold;
- c. The REACH Foundation may retain all commissions from concession and merchandise sales;
- d. The REACH Foundation shall pay any and all costs for which the Town may become liable under the Town's contract with the Hartford Symphony as a result of it holding an entertainment event during the Symphony's season;
- e. The REACH Foundation shall not sell, gift, serve, or otherwise distribute any alcoholic beverages at the Performing Arts Center;
- f. Only the Town's contracted vendor may sell, gift, serve, or

distribute beer and wine at that Performing Arts Center, and only if approved by the Selectmen;

g. The REACH Foundation shall timely obtain a Public Gathering Permit; and

h. The REACH Foundation shall execute a license agreement in a form acceptable to the Town Attorney.

Mr. Jansen seconded the motion. The motion passed unanimously.

It was noted that Town staff may recommend additional terms and conditions to be incorporated into the license agreement.

## VI. OLD BUSINSESS

There was no old business.

## VII. ADJOURNMENT

Mr. Jansen moved to adjourn at 8:29 a.m. Mr. Collins seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Gregory W. Piecuch  
Vice-Chairman